

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
NOVEMBER 12, 2008**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Wednesday, November 12, 2008, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor William J. Schmitt called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	Present
Board member Thomas R. Schmidt	Present
Board member Ambrose "Butch" Schitter	Absent

Also present were Police Lt. Mark Tedrow, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Building Commissioner David Seger, Personnel/Safety Director Charles Schneider, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein, and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Juanita Boehm announced that in order to have a quorum, a majority of the board members must be present. Two of the three board members were present which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all present to join him in reciting the Pledge of Allegiance

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on October 28, 2008, and also the memorandum of the executive session held on October 28, 2008. A **motion** was made by Thomas Schmidt and seconded by Mayor Schmitt to approve the minutes as published. Motion carried 2-0.

POLICE VEHICLE QUOTES

City Attorney Sandra Hemmerlein opened and read sealed quotes for a 2009 police vehicle less the trade in of a 2000 Chev Impala, vehicle #66. The quotes were as follows:

Sternberg Chrysler

\$31,805.00 Price
-10,225.00 less trade-In
\$21,580.00 Net Price

Uebelhor & Sons

\$27,285.00 Price
\$17,936.00 Price including trade

Ruxer Ford

\$21,600.00 Price
- 2,000.00 less trade-in
\$19,600.00 Net Price

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the low quote provided the quote is reviewed to see if it meets the specifications and if the quote meets the specifications, proceed with the purchase, if not then come back to the next meeting. Motion carried 2-0.

POLICE REPORT

Police Lt. Mark Tedrow presented to the board for its review the following report:
Jasper Police Department October Monthly Activity Report

RADAR SPEED DEVICE GRANT FUNDING

Police Lt. Mark Tedrow, on behalf of Chief Tarvin, asked for permission to seek grant funding for a radar speed device for a new marked car in 2009. The cost for such a radar unit is approximately \$1,600.00. He stated that Chief Tarvin who is attending a conference would examine all avenues for possible funding.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to grant the request to seek funding outside the police department budget for a radar speed device. Motion carried 2-0.

STREET DEPARTMENT IRON WORKER QUOTES

Street Commissioner Raymond Eckerle stated that at the last meeting quotes for an iron worker machine were taken under advisement. Eckerle said he wants to table making a recommendation until the next meeting because he is working on OSHA requirements.

STREET CLOSING

Street Commissioner Raymond Eckerle asked permission to close Briarcliff Parkway east of Sycamore Manor in order to install a storm sewer pipe. The street will be closed at least one day, weather permitting. He said residents will still have access and he will do the typical street closure notifications.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt as work proceeds, close Briarcliff Parkway for storm sewer repair upon proper notification given. Motion carried 2-0.

STREET DEPARTMENT REPORTS

Pick-up leaves. Street Commissioner Raymond Eckerle reported that last week the leaves came down all at once. He said four machine are out picking up leaves and they are going as fast as they can. Mayor Schmitt stated that if overtime is needed to complete the leaf pick up, he would not be opposed.

Paving Projects. Eckerle reported that 2nd & Lechner Lane was finished up on Monday night, but some main milling needs to be done. J. H. Rudolph, the paving contractor, typically shuts down after Thanksgiving.

Street maintenance. Eckerle stated that he wanted to make the board aware that some people think some streets are being repaved that look good. They look good when one drives on them, but if you walk them, one can see that they are cracked and the water is not draining off properly. This is for preventative maintenance and longevity.

Jackson Street Curb & Sidewalk. Eckerle reported that work will start on Jackson Street on the north side of 14th Street and the City will tear out enough to keep the contractor going.

TRANSFER RADIO

Street Commissioner Raymond Eckerle said the fire department previously received permission to put a Motorola hand held radio, asset #101308, into the auction. Eckerle said the street department can use this radio, therefore he asked permission to transfer the radio from the fire department to the street department.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the transfer of the radio equipment from the fire department to the street department as described by the street commissioner. Motion carried 2-0.

FEMA MEETING

Personnel/Safety Director Charles Schneider informed the board that he attended a meeting last Thursday with FEMA about recouping money from the September wind storm. The federal government put in a pilot program that is good until December. He said that before the reimbursement program only covered regular hours worked, but under the pilot program regular and overtime hours would be included as well as administrative costs for gathering information. As of now, the City has gathered \$133,848.00 in costs not including administrative dollars of which 75% could come back to the city.

PERFORMANCE BONDS

Building Commissioner David Seger said several employees are working on a process to keep the development performance bonds and its surety current. Mayor Schmitt stated there is a concentrated effort to get everything current and keep it current so there is financial security for each subdivision development. Schmitt thanked Clerk Bernita Heim who has been instrumental in maintaining the bond roster and its expiration dates, and notifying the developer to forewarn them of their expiring documents.

ENGINEER REPORTS

City Engineer Chad Hurm gave an update on some projects that are being done.

Multi-use Walking Path. Hurm stated that since the last meeting a railing has been installed on the east side of the walking path and the driveways will be installed with stamped concrete and are now open at the superintendent's office. The ADA ramps are scheduled to be installed this week, weather permitting.

Mayor Schmitt expressed how good the path looks so far. Thomas Schmidt said "Thanks" and asked if the walk will be finished for the annual Walk that is held on Thanksgiving Day. Hurm said it should be.

Old Mill. Hurm reported that they are working on the interior walls, have backfilled along the river side, seeded, and have an erosion control blanket. Everything is out of the river.

Badendorf Storm sewer Project. Hurm stated that the work is progressing slowly but has progressed past the apartment building on the south side and there is about 60'-70' to go.

Computer CPU Quotes. Hurm reported that he does not have the quotes on a computer for his department at this time but will have them at the next meeting.

HIGH WEED COMPLAINTS

Fire Chief Kenneth Hochgesang reported to the board the name of a property owner and the location that has been cited under 5.12.040, weed removal/notice. The names and locations are as follows:

Owner	Location
Brian & Karla Neukam	Lot E 583 2 nd Ave, Pt SE NE 35-1-5

Hochgesang stated he spoke with the property owners Bryan & Karla Neukam at 560 Riverside Drive. Because the Neukams were on vacation, Mr. Neukam has requested additional time to abate the weeds. Hochgesang said Neukam is using a sickle but is making progress and said it would be done in a timely manner.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to grant Mr. Neukam an extension of no longer than a week to abate the weeds as long as the Fire Chief continues to see progress. Motion carried 2-0.

1997 FIRE TRUCK

Fire Chief Hochgesang informed the board that the 1997 model fire truck is currently out of service. Several dealers have looked at the truck but cannot find the problem so now the street department mechanics are checking it out. Street Commissioner Eckerle said the mechanics did find an air leak that may be related to the problem with the pedal.

DUBOIS COUNTY COMMUNITY FOUNDATION CONTRACT

City Attorney Sandra Hemmerlein stated the current contract with for the Dubois County Community Foundation expires December 20, 2008. She presented a new contract allowing the Foundation to lease the property at 323 E. 6th Street from December 21, 2008 through December 20, 2009.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to enter into a yearly contract with the Dubois County Community Foundation for property located at 323 E 6th Street. Motion carried 2-0.

EASEMENTS

City Attorney Sandra Hemmerlein presented the following easements for acceptance and approval:

Grant of Permanent Public Utility and Drainage Easement

Jasper Properties, LLC by Bart L. Kerstiens, Managing Partner--Pt of Lot No. 13 in the Badendorff Addition to the City of Jasper.

Grant of Permanent Sanitary Sewer Easement

The Board of Trustees for the Vincennes University, by Richard Helton, President and Philip S. Rath, Vice President for Financial Services and Governmental Relations--Part of the NE quarter of the NE quarter of S1, T2S, R5W.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve and accept the easements as described by the City Attorney. Motion carried 2-0.

CLAIMS. Claims against the City from October 10, 2008 through November 6, 2008 were presented and examined by the board. Those claims found to be just, due, and owing were approved upon motion by Thomas Schmidt and seconded by Mayor Schmitt. Motion carried 2-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Mayor Schmitt and seconded by Thomas Schmidt to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 8:50 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 25th day of November, 2008.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Margaret A. Kress, Recording Secretary